

SOCIAL PLANNING COUNCIL OF OTTAWA

FINANCIAL STATEMENTS

DECEMBER 31, 2025

DRAFT - FOR REVIEW PURPOSES



INDEPENDENT AUDITORS' REPORT

To the Members of
Social Planning Council of Ottawa

Qualified Opinion

We have audited the financial statements of Social Planning Council of Ottawa (the "Council"), which comprise the statement of financial position as at December 31, 2025, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Council as at December 31, 2025, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Council derives revenue from the general public in the form of fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Council and we were not able to determine whether any adjustments might be necessary to fundraising revenue, net revenue and cash flows from operations for the years ended December 31, 2025 and 2024, current assets and unrestricted surplus as at December 31, 2025 and 2024. Our audit opinion on the financial statements for the year ended December 31, 2024 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Council in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.



INDEPENDENT AUDITORS' REPORT (Cont'd.)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.



INDEPENDENT AUDITORS' REPORT (Cont'd.)

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

McCay Duff LLP,
Licensed Public Accountants.

Ottawa, Ontario,
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SOCIAL PLANNING COUNCIL OF OTTAWA

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2025

ASSETS		<u>2025</u>	<u>2024</u>
CURRENT			
Cash	\$	462,794	\$ 374,645
Accounts receivable		322,711	242,629
Prepaid expenses		<u>17,076</u>	<u>31,303</u>
		802,581	648,577
COMMUNITY FOUNDATION ENDOWMENT FUND ASSETS (note 4)		30,772	29,112
RESTRICTED RESERVE ASSETS		<u>10,501</u>	<u>10,500</u>
	\$	<u><u>843,854</u></u>	\$ <u><u>688,189</u></u>
LIABILITIES			
CURRENT			
Accounts payable and accrued liabilities (note 5)	\$	165,930	\$ 111,309
Deferred contributions (note 6)		<u>517,283</u>	<u>444,848</u>
		683,213	556,157
NET ASSETS			
COMMUNITY FOUNDATION ENDOWMENT FUND (note 4)		30,772	29,112
UNRESTRICTED SURPLUS		119,368	92,420
RESTRICTED RESERVE		<u>10,501</u>	<u>10,500</u>
		<u>160,641</u>	<u>132,032</u>
	\$	<u><u>843,854</u></u>	\$ <u><u>688,189</u></u>

Approved on behalf of the Board:

Director

Director

SOCIAL PLANNING COUNCIL OF OTTAWA
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2025

	<u>2025</u>	<u>2024</u>
UNRESTRICTED SURPLUS		
BALANCE - BEGINNING OF YEAR	\$ 92,420	\$ 62,444
Net revenue for the year	<u>26,948</u>	<u>29,976</u>
BALANCE - END OF YEAR	<u>\$ 119,368</u>	<u>\$ 92,420</u>
RESTRICTED RESERVE		
BALANCE - BEGINNING OF YEAR	\$ 10,500	\$ 10,499
Investment income	<u>1</u>	<u>1</u>
BALANCE - END OF YEAR	<u>\$ 10,501</u>	<u>\$ 10,500</u>

DRAFT - FOR REVIEW PURPOSES

SOCIAL PLANNING COUNCIL OF OTTAWA
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2025

	<u>General Operations</u>	<u>Research, Planning & Networking</u>	<u>Synapcity</u>	<u>CIMS</u>	<u>Special Projects</u>	<u>2025 Total</u>	<u>2024 Total</u>
REVENUE							
Deferred contributions from previous year (note 6)	\$ -	\$ 128,971	\$ 16,253	\$ 10,900	\$ 288,724	\$ 444,848	\$ 689,816
Canadian Red Cross	-	-	-	-	-	-	12,744
City of Ottawa	77,899	289,320	-	-	12,742	379,961	556,864
Client user fees	-	-	-	5,000	72,015	77,015	10,149
Data Consortium	-	-	-	7,850	-	7,850	25,048
Employment and Social Development Canada	-	1,173,827	-	-	465,035	1,638,862	746,879
Fundraising and donations	5,065	-	1,450	-	12,736	19,251	27,434
Investment and other income	2,389	10,800	-	26,400	22,840	62,429	21,341
Membership fees	388	-	-	-	-	388	3,324
Other foundations	515	3,002	-	-	15,382	18,899	155,664
Ottawa Community Foundation	2,864	-	1,083	24,800	292,740	321,487	244,491
Province of Ontario	-	90,861	-	-	9,535	100,396	20,951
South-East Ottawa Community Health Centre	-	-	-	-	119,125	119,125	30,978
The Ontario Trillium Foundation	-	203,500	-	-	147,200	350,700	249,600
United Way East Ontario	144	64,000	-	-	-	64,144	92,000
	<u>89,264</u>	<u>1,964,281</u>	<u>18,786</u>	<u>74,950</u>	<u>1,458,074</u>	<u>3,605,355</u>	<u>2,887,283</u>
Deferred contributions to next year (note 6)	-	140,697	5,381	12,946	358,259	517,283	444,848
	<u>89,264</u>	<u>1,823,584</u>	<u>13,405</u>	<u>62,004</u>	<u>1,099,815</u>	<u>3,088,072</u>	<u>2,442,435</u>
EXPENSES (Schedule of Expenses)	<u>83,875</u>	<u>1,822,415</u>	<u>13,405</u>	<u>45,347</u>	<u>1,096,082</u>	<u>3,061,124</u>	<u>2,412,459</u>
NET REVENUE	<u>\$ 5,389</u>	<u>\$ 1,169</u>	<u>\$ -</u>	<u>\$ 16,657</u>	<u>\$ 3,733</u>	<u>\$ 26,948</u>	<u>\$ 29,976</u>

SOCIAL PLANNING COUNCIL OF OTTAWA

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2025

	2025	2024
CASH PROVIDED BY (USED FOR)		
OPERATING ACTIVITIES		
Cash from operations		
Net revenue for the year	\$ 26,948	\$ 29,976
Restricted reserve investment income	<u>1</u>	<u>1</u>
	26,949	29,977
Changes in non-cash working capital		
- accounts receivable	(80,082)	(108,454)
- prepaid expenses	14,227	5,976
- accounts payable and accrued liabilities	54,621	33,899
- deferred contributions	<u>72,435</u>	<u>(244,968)</u>
	<u>61,201</u>	<u>(313,547)</u>
	88,150	(283,570)
INVESTING ACTIVITY		
Change in restricted reserve assets	<u>(1)</u>	<u>(1)</u>
INCREASE (DECREASE) IN CASH DURING THE YEAR	88,149	(283,571)
CASH - BEGINNING OF YEAR	<u>374,645</u>	<u>658,216</u>
CASH - END OF YEAR	<u>\$ 462,794</u>	<u>\$ 374,645</u>

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2025

1. ORGANIZATION

The Council is incorporated under the laws of Ontario without share capital by way of letters patent. The Council is a private, not-for-profit and registered charitable organization directed by a volunteer Board of Directors. Its mission is to provide the residents of Ottawa with the means to exercise informed leadership on issues affecting their social and economic well-being. The Council is dependent on grants from various levels of government and the United Way of Ottawa in order to maintain its current levels of service. The Council qualifies as a non-profit organization as defined in section 149(1)(L) of the Income Tax Act. Accordingly, the Council is exempt from income taxes.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The Council's significant accounting policies are as follows:

(a) Revenue Recognition

The Council follows the deferral method of accounting for contributions. Restricted contributions are recognized in the year in which the related restrictions are met. Unrestricted contributions are recognized as revenue when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

Membership fees are recognized as revenue when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

Client user fees are recognized in the year the related services are provided, if the amount can be reasonably estimated and collection is reasonably assured.

(b) Tangible Capital Assets and Amortization

Tangible capital assets are stated at cost, net of accumulated amortization.

(c) Administration Cost Allocation

Administration costs are allocated to projects up to the maximum allowed under the funding agreements.

(d) Restricted Reserve

The Council maintains a portion of its surplus in an internally restricted reserve. The terms and conditions of the amount, use and restrictions of the reserve are determined by the Council. Reserve assets consist of guaranteed investment certificates.

DRAFT - FOR REVIEW PURPOSES

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2025

2. SIGNIFICANT ACCOUNTING POLICIES (Cont'd.)

(e) Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses and disclosure of contingent assets and liabilities. These estimates are reviewed periodically and adjustments are made to net revenue (expenses) as appropriate in the year they become known.

(f) Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the Council is in the capacity of management, are initially measured at cost.

In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date.

(g) Cloud computing

At the inception of a cloud computing arrangement with a supplier, the Council allocates the consideration of the arrangement to all of the significant separable elements based on their specific sales price. Expenditures on property, plant and equipment and rights to use an intangible asset are recognized according to the accounting policies applicable to these elements. To account for expenditures in cloud computing arrangements that fall within the scope of AcG-20, Customer's Accounting for Cloud Computing Arrangements, the company elected to apply the simplification approach. These expenses are therefore treated as the supply of services and recognized as expenses when the Council receives the services in question. The Council recognizes prepayment as an asset when payments for goods or services are made in advance. Expenditures related to implementation activities are expensed as incurred.

(h) Volunteer Services

The Council receives the services of many volunteers, the cost of which cannot be reasonably estimated. Therefore, no representation of this expense has been included in these financial statements.

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2025

3. FINANCIAL RISKS AND CONCENTRATION OF RISKS

It is management's opinion that the Council is not exposed to significant credit, interest rate, liquidity, market or currency risks arising from its financial instruments. There has been no change to the risk exposure from the prior year.

4. COMMUNITY FOUNDATION ENDOWMENT FUND

In 2004, the Council established an endowment fund with the Community Foundation of Ottawa. The fund was established in order to begin the process of providing long-term funding stability. Contributions to the fund, since its inception, total \$13,618. The total income earned by the fund over that period is \$17,155, resulting in a fund balance at December 31, 2025 of \$30,772 (2024 - \$29,112). Activity of the endowment fund for the fiscal year ending December 31, 2025 consists of net investment income of \$1,660. A stipulation of the fund is that all earnings must be reinvested until the fund balance reaches \$25,000. Since this threshold was reached in a prior year, income earned is now fully available for operational use. As of December 31, 2025, none of these funds have been spent.

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Included in accounts payable and accrued liabilities are government remittances payable of \$22,323 (2024 - \$14,085) for payroll related taxes.

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2025

6. DEFERRED CONTRIBUTIONS

Deferred contributions received are restricted for use in subsequent fiscal periods.

	<u>Balance - Beginning of Year</u>	<u>Received During the Year</u>	<u>Recognized as Revenue in the Year</u>	<u>Balance - End of Year</u>
Canadian Red Cross	\$ 5,525	\$ -	\$ 5,525	\$ -
City of Ottawa	28,523	379,961	346,472	62,012
Client user fee	4,995	77,015	51,006	31,004
Data consortium	-	7,850	7,183	667
Co-operators Community Fund Employment and Social Development	126	-	118	8
Canada	61,614	1,638,862	1,660,844	39,632
Fundraising and donations	51,193	19,251	64,655	5,789
Investment and other income	6,252	62,429	55,671	13,011
Matt Foundation	6,764	-	2,311	4,453
Membership Fees	-	388	388	-
Other foundations	45,163	18,899	58,009	6,053
Ottawa Community Foundation	108,768	321,487	230,080	200,175
Province of Ontario	10,304	100,396	88,937	21,763
South-East Ottawa Community Health Centre	-	119,125	119,125	-
The Ontario Trillium Foundation	84,298	350,700	312,474	122,524
United Way East Ontario	<u>31,323</u>	<u>64,144</u>	<u>85,275</u>	<u>10,192</u>
	<u>\$ 444,848</u>	<u>\$ 3,160,507</u>	<u>\$ 3,088,072</u>	<u>\$ 517,283</u>

7. PENSION PLAN

The Council participates in the Ottawa-Carleton Community Agencies Pension Plan. This multi-employer defined benefit pension plan covers employees of the Council and employees of other participating organizations.

The Council has adopted defined contribution plan accounting principles for this pension plan as sufficient information is not available to use defined benefit plan accounting.

As at December 31, 2024, the pension plan surplus in aggregate was \$1,140,081. During the year, the Council contributed and expensed \$8,900 (2024 - \$6,450) to the plan. No significant changes were made to the contractual elements of the plan during the year.

SOCIAL PLANNING COUNCIL OF OTTAWA

SCHEDULE OF EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2025

	General Operations	Research Planning & Networking	Synapcity	CIMS	Special Projects	2025 Total	2024 Total
Bad debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400
Bookkeeping	17,392	4,490	-	-	1,796	23,678	16,464
Conference, travel and staff development	5,479	4,162	3,169	-	189,916	202,726	136,406
Consultant fees	11,699	92,129	-	-	18,178	122,006	157,421
Contract personnel	39,899	553,311	-	36,195	347,867	977,272	944,588
Emergency living support	2,500	5,168	-	-	49,364	57,032	3,995
Employee benefits	8,294	81,709	164	3,922	50,607	144,696	125,419
Funding services	-	763,135	-	-	133,320	896,455	245,810
Fundraising	2,319	-	33	-	-	2,352	339
Information and data purchase	-	-	-	-	-	-	23,590
Insurance	6,006	23,042	499	-	565	30,112	27,725
Miscellaneous	5,976	-	23	705	7,384	14,088	13,564
Office equipment maintenance and leases	11,454	11,361	854	3,419	17,250	44,338	48,730
Occupancy	23,808	18,187	-	-	6,960	48,955	40,798
Pilot projects	-	32,568	-	-	13,178	45,746	63,061
Postage and shipping	19	-	-	-	52	71	126
Printing, photocopying and desktop publishing	-	-	-	-	-	-	314
Professional fees	18,212	-	-	-	-	18,212	15,591
Public relations and publicity	-	-	-	-	-	-	2,000
Salaries and honorariums	27,615	88,056	5,547	-	111,805	233,023	296,321
Stationery and supplies	3,350	56,340	478	1,106	27,124	88,398	74,753
Sundry, local transport and participant expenses	2,879	76,231	2,421	-	25,696	107,227	166,168
Telephone	7	648	-	-	945	1,600	2,041
Volunteer/Board support	262	1,293	-	-	-	1,555	1,629
Website/Internet	157	585	-	-	840	1,582	5,206
Admin allocation (recovery)	<u>(103,452)</u>	<u>10,000</u>	<u>217</u>	<u>-</u>	<u>93,235</u>	<u>-</u>	<u>-</u>
	<u>\$ 83,875</u>	<u>\$ 1,822,415</u>	<u>\$ 13,405</u>	<u>\$ 45,347</u>	<u>\$ 1,096,082</u>	<u>\$ 3,061,124</u>	<u>\$ 2,412,459</u>